



Student handbook

Master's Commission Jahu
A generational call to character



The Master's
Commission
Jahu Switzerland





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I. INTRODUCTION

A. The Beginnings

When we look into the world we see the youth wandering aimlessly, without identity, vision or purpose to channel their lives into something worthy and bigger than themselves. The epidemic of fatherless children has marked the lives of millions of the nation's young people around Europe and around the World.

But even inside the church young people many often don't have any direction and they don't have a clue what their lives are all about. Apathy and familiarity are wide-spread.

This disconnection struck Pastor Steve Allen while preaching on one Sunday morning in his church. He saw his youth sitting at the back of the church completely distracted and unengaged. The Lord spoke to him, saying, "If you don't capture the hearts of the youth of your church, you will lose the church." This command and vision resounded within him to transfer his heart and work to the generations. He decided to start building the future church. So he began to develop the discipleship school. The first Master's Commission class began in 1990 at Harvest Christian Fellowship in Spokane, Washington. In 2002 Pastor Steve has passed the vision and the network to Pastor Norman Willis¹ from Christ Church Kirkland Kirkland.

Since that time, The Master's Commission has spread throughout the USA, Canada, South Africa, Australia, Slovakia and now Switzerland.

B. The History of The Master's Commission Jahu

Through our connection as Jahu-community with our sister church Christ Church Kirkland (CCK) near Seattle, WA, we got to know the vision of The Master's Commission; to equip young people. In 1997, in a talk in a cafe in Venice, Italy, Pastor Walter and Kathrin Dürr met with Pastor Norman and Marcy Willis where the vision for a Swiss Master's Commission was sown. But it took some more years to bring forth the conviction of starting our own school.

In spring 2002, a large group of MC graduates from CCK came to us for 10 days of outreach. They performed dances and pantomimes in our church, other churches and on the streets. During this time, our church was deeply touched by the lifestyle of these young people. It became clear that if this was the fruit the church wanted to have the tool leading to it.

During an elders retreat God spoke to them that the youth of the church needed discipleship in order to become influencers and not being influenced by the World. Likewise the older generation of the church went through discipleship-training schools of Youth with a Mission (YWAM) they felt that the younger

¹ Norman Willis is the author of the book *The Ancient Path*, 1998.

generation should be set aside for the Lord to truly become followers of Jesus Christ in a church based school.

The outreach of MC graduates and the clear word spoken to the eldership made it clear that God wanted a Master's Commission to start in Switzerland. In January 2003, we had the privilege of having five of those Americans stay with us for seven months. The goal of their stay was to connect the generations and to bridge the hearts of parents to their children and from the children to the parents. On the other hand they should help laying the foundations to start a Master's Commission in Jahu.

They invested mostly into our youth group and our Christian school (Schulkooperative). Their passion for the Lord and their uncompromising lifestyle changed the hearts of many. Eventually, the first MC in Switzerland began in fall 2003, as an international bilingual school.

The first Master's Commission started with four people from Jahu and four interns from CCK. From the beginning, God confirmed our new school through a big offering by our church and through His favor that we felt upon us. By being pioneers during this first year, the four students have set the foundation for The Swiss Master's Commission.

In Fall 2008 we have started our sixth year with sixteen students from Switzerland, China, Canada, USA, Costa Rica. More than ever we feel God's favor over the school.



II. THE VISION

The vision is to give young people an opportunity to dedicate themselves to the Lord for one year of their lives. They are completely changed by God invading their lives. They allow God to intervene into their lives more than ever before and as a result they are completely transformed.

He rebuilds their foundations, and heals them from wounds of the past. He procures them tools they will need to master the basics of a true follower of Christ in daily life. This training year prepares them to play a key role in college, profession, ministry or any other vocation. We believe that this year equals ten year's of personal growth in a normal setting.

A. Generations joined

The goal of the Master's Commission is to see God working through the generations as He transfers His plan from one generation to the next. Therefore there is a desperate need for natural and spiritual fathers and mothers to inscribe the heart of son ship into the youth. It is only the older generation who can shepherd the young people into the relationship with the Father and lives of vision, purpose and destiny. They are set to call them up to the standard of a being a disciple and call their gifts, potential and destiny out of them.

The older generation will lead the next generation by their examples of being true disciples of Christ. They call the young people out into their true identity in the Lord which they never would have been able to discern. Natural and spiritual parents recognize the gifts, the potential and the vocation of the younger generation. They speak these truths out in order to encourage the next generation.

Unless the generations are unified, His will cannot be accomplished. We want to see the zeal, risk-taking and power of the younger generation joined with the faith, perseverance and wisdom of the older generation. The Master's Commission in Biel, Switzerland, is an expression of the power of unified generations. This year will strengthen the relationship between the students towards their natural families, their guest families and their church leaders.

B. The Church as a training center

We believe that the Church is the basic training ground for Christians. Being strongly rooted and connected in the church is most important for later ministry in the marketplace, government, arts and media. One main focus of the Master's

Commission is to stir up in the student's lives a true love for the local church and community. The students will be equipped to serve their own local church and the community after. We strongly encourage each MC graduate to draw near to their pastor's side as they return to the local church to become their armor bearers, co-workers or even leaders in their community.

The Master's commission is not an isolated ministry of discipleship apart from the local church membership. Most members of the congregation have some kind of direct or indirect contact with the students and interns throughout the year. The entire church pours into the students and interns lives and will also see the fruit of their labors as the students invest into the church and grow in maturity, both individually and as a group. The church prays, many offer fundraising opportunities and some provide housing for an MC-Student. These homes become an environment where the Lord continues to mould, shape and transform both the students and the families all year.

C. Fulfilling the Great Commission

It is the conviction of the ministry and members of Jahu church that there is ultimately but one Master who gave us His Great Commission. The Master is Jesus, the Son of God, our Lord and Savior. His Great Commission commands us to "...go and make disciples of all nations, baptizing them in the name of the Father, the Son, and the Holy Spirit, and teaching them to obey everything I have commanded you." (Matthew 28:19) Without drawing the next generation into love for and faithfulness to God's covenant and command, our mission will fail.

Young people who have chosen to enter the Master's Commission are choosing to dedicate one year of their lives to God in full-time service and discipleship. It is our fervent prayer that they will take their place in the body of Christ to join in the work of the Great Commission. In the end, may it be said of them that they were "...vessels of honor, sanctified, useful to the Master, prepared for every good work." (2nd Timothy 2:21) This is truly the Master's Commission!

God wants to have a life-long imprint on the student's lives. He not only wants to change them throughout the year but having them in a life-long shaping process. He has great plans. Actually the value of this year is shown by the fruits in the graduates' personal and professional life as well as their involvement in the church.

We foresee graduates reaching out in all spheres of life: becoming great husbands and wives, devoted parents, motivated co-workers/leaders in the church, going for professional careers in university, business, politics, arts, media



and any other vocation and direction. The self-government, the high work ethic, the sense of responsibility and servant hood and the spiritual, relational and practical skills developed during that year are huge assets for good jobs. We want the graduates to reform their work environments with a biblical worldview adapted to the area of life. We want to get them into positions where they can bring the Kingdom of God and we want to see them becoming persons through which people recognize Christ's character and love in order to become themselves disciples of Christ. Overall we want his Kingdom to be spread over every nation.

The MC-icon contains a crown. The crown symbolizes Christ's power and ruler ship over the earth. Every student at the end of the year receives a ring with the MC-icon on it. He places himself under God's government and makes it his biggest goal to bring God's glory to this world everywhere he is and fulfills His commandments.

D. Switzerland: a cross-cultural experience

Students from different continents are gathered together for one year in the Master's Commission Switzerland. Our school is international and we run it in two languages, in German and in English. Switzerland is a small country composed of different cultures and languages and is by nature oriented towards the Nations. God has a global vision, so we want to cross spiritual and natural borders and to be an influence in Biel, Switzerland, Europe and the World.

Switzerland is a land of reformation. So part of our curriculum is teaching about the reformation. In the past years we have taken tours to Zurich and Geneva. There we have had the opportunity to learn about Calvin, Zwingli, the Anabaptist-movement, and other important events in church history.

By coming to Switzerland it is a great opportunity to learn about diverse cultures, travel to different countries (on tour we have traveled to Germany, France, Italy, Austria, Slovakia, Poland, Bosnia and Romania), become friends with people from all over the world, and to be submerged into a totally new environment.

Europe desperately needs revival among the young generation, who are absorbed in apathy, hopelessness, humanism, and lack of vision for the future. Students in the MC are trained to be equipped and sent out as agents of reformation and transformation into the culture, and have a great impact on the society here.

Living overseas in another country and culture is an irreplaceable experience and in itself greatly develops personal growth. Also sending students from different



Kingdom Ministries International (KMI) churches throughout the country strengthens the ties world-wide in KMI and also the European Network of Transformation.



III. THE GOALS

Young people are full of zeal, excitement and energy. We want to see them laying their lives down for Jesus Christ. We don't want them to waste their life, but gain a life by doing God's will here on earth. A radical and holy generation is needed to change the Church and the World. We train young adults and see twelve goals God wants to achieve in their lives during that year so that they live on strong foundations after this year.

1. Personal Intimacy with Jesus Christ

Students live a daily, vital and intimate relationship with Jesus Christ. The student is capable to discern the will of the Lord for his decisions and knows how to listen and to obey to the voice of the Holy Spirit. He develops the foundation of an undistracted devotion for Jesus Christ.

2. Identity in God

Each student gets a true revelation of what it means to be a son and a daughter of God. The perfect love and acceptance of the heavenly father casts out all doubts and lies about themselves. The students gain freedom from guilt and sin which releases love, hope and faith.

3. Character Building

We make character development a primary focus. The students develop a lifestyle that is about the person of Christ and not about themselves. The student submits to the shaping and honing of the Master Artist. He develops a character in conformity to Jesus Christ.

4. Discipline

The students gain discipline in their lives, so that they persevere in investing their time, skills, energy and heart into the Kingdom of God. God instills a pursuit of excellence and develops a godly work ethic in them.

5. Servant hood

Students of the Master's Commission are taught leadership through practical avenues of service to the body of Christ. The students grow in joyful servant hood by concrete acts of love where their commitment is truly tested. They have a real servant's heart.

6. Covenant relationships

Understanding the importance of relationships in the Body of Christ and learning how to relate together according to covenantal principles is a must. The students learn the basics of walking covenantal which each other, so that they apply the principle of loyalty and covenant to all relationships they are going to build after the year.



7. Biblical-christian worldview

We want God to renew their paradigms and worldviews about human mankind, culture, politics and world history so that they truly believe that their generation can become history makers and world changers.

The students know the main ideologies, philosophies and religions and their influence on world politics. They are able to apply biblical truths and worldview in discussions about top issues. They develop instruments to get politically involved.

8. God's Word

This year will stir up an extraordinary excitement to read and apply the Word of God in their lives. The students are trained to methods and ways to read and analyze the scriptures in order to discover the richness of God's instructions to us. We want them to impart biblical truth in their lives. The students get a sound doctrine and an understanding of the power of God's Word.

9. Discipleship

Students understand that they only grow if they follow the example given by true disciples of God. They pursue their leaders and mentors, ask for council, help and understanding and surrender to God's will and are ready to put into practice the plan of God over their lives. They experience discipleship and become disciples of others.

10. Leadership

God stirs up self-government in the students so that they are able to apply basic biblical principals and God's will to their lives and those God has given him to lead.

The students become self-starters and take initiative and risks in order to accomplish God's will on earth.

11. Heart for the Church

The students gain a true love for the local church and are willing and excited to serve. They become co-workers and leaders of the church and support the pastors in fulfilling the mandate of the church.



12. Calling to the World

Whether in ministry, in professional, or a mix of the two, they are equipped. Through this year they are able to discover their mission, and see their calling more clearly.

They develop the ability to witness about what God has done in their lives and become attractive to non-christian people to follow them.



IV. THE CULTURE

As a school we want to live a Kingdom culture which is reflecting the goodness and the abundant life of Lord in our lives. His glory should shine through our faces, our postures and our acts. This life-style will be attractive for people around us and point to Jesus Christ being our source of life.

- We enjoy what we are doing and are thankful for the privilege to spend a year together.
- Prayer is the foundation of everything. The first reaction towards a challenge or a problem is to start praying.
- We trust each other. We base ourselves of the assumption of good will of everybody and give each other the benefit of the doubt.
- We have a life-style of welcoming people and making them feel at home. We see hospitality not as a job but as a privilege to serve God by serving people.
- We want to set free the expression of all sorts of God's creativity and self-initiative of the member's of the school.
- We stir up self-government so that we act because of our own conviction and not by pleasing people or meeting their expectations.
- Everybody thirsts to learn und to be trained in order to become Christ like. We are therefore ready to submit to the Lord's will and to obey His word.
- Everybody is well informed of what we are doing and why we are doing the things we do and has a clear vision of the goals we want to accomplish. We not just do what people tell us.
- There is an attitude of proactive servant hood. We want to please God with our works and co-work on His plan for us.
- We strive for God's excellence in everything we do. Order, discipline and perseverance are the ingredients of a great work-



ethic which enables us to accomplish the great goals in the Kingdom of God.

- Being flexible opens the door to divine opportunities. We are flexible to changes due to the move of the Holy Spirit.
- We are generous with our time, our money and our energy to build up ministries and people.
- We look at each other with spiritual eyes and respect each other as creatures of God.



V. TRAINING SCHEDULE

A. Schedule Overview

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
05.45	Getting up	Getting up	Getting up	Getting up	Getting up		
07.45	Arrival at MC	Arrival at MC	Arrival at MC	Arrival at MC	Arrival at MC	8.00 am Getting up	8.00 am Getting up
07.50-08.05	Student Time	Student Time	Student Time	Student Time	Student Time		
08.05-08.45	Worship	Worship	Worship	Worship	Worship		
08.45-09.00	Prayer	Prayer	Prayer	Prayer	Prayer		
09.00-09.30	Self Study	Self Study	Self Study	Self Study	Self Study		
09.30-11.00	Inductive Bible St.	Intern Meeting	Current World Affairs	Class Time	Class Time	Guest Family Chores	9.45 Arrival at Church
11.00-12.15	Misc.	Class Time					10.00am Church Service
12.15-13.30	Lunch Time	Lunch Time	Lunch Time	Lunch Time	Lunch Time		
13.30-17.15	Life group or Class time	Service Projects / Group Outreaches	Dance/Arts Practical Skills Girl/Guy Group	Service Projects / Group Outreaches	Setup/ Cleaning	(Weekend Club)	
17.15-18.00	Free Time	Free Time	Free Time	Free Time	Free Time	Free Time	
18.00-19.00	Dinner Time	Dinner Time	Dinner Time	Dinner Time	Dinner Time	Dinner Time	
19.00-22.00	Child care	Self Study at home	Guestfamily	Self Study at home	Free evening	Youth Group	Guestfamily
23.00	Curfew	Curfew	Curfew	Curfew			Curfew
24.00					Curfew	Curfew	



B. General Schedule

The schedule is planned so that all the goals can really get practical in the daily life of the students and that the class can become one. The program is very intense. It is intended to be a 24/7-school of the Lord. Under pressure comes out what is in us and we reach a point where we can't move on anymore with our own will and our own strength. The students become dependant of the Lord and recognize that they only can live by abiding in him. Their time is in his hands not in theirs anymore.

The weeks and months are all well planned out. But there are limits of planning because we want the Holy Spirit to move the way He wants and the areas He wants. Therefore, there are a lot of spontaneous decisions due to the direction given by God. The flexibility of the students is tested, if the schedule changes.

This schedule is applicable from Monday morning through Friday evening of every week. Sunday is seen as the Lord's day. From time to time some students arrive earlier on Sundays to prepare the church service, Sunday school, different classes of the church and the reception after the service. In the evenings, students will be expected to complete homework assignments, be available for ministerial needs, and keep other commitments and responsibilities, like the youth group. On Monday evenings the student does child care at his home Wednesday and Sunday evenings are spent in the guest family.

This schedule is rigorous, filled with activities, both planned as well as unexpected. This will be a fast-paced year that will result in tremendous growth in the students' lives. In order to make the best use of this opportunity, the students have to assign their highest priority to the Master's Commission. This is a commitment for the entire year. It is a solemn commitment, first and foremost to God.

C. Detailed Schedule

Monday through Friday Mornings

Every morning the students have a time to be there for each other, either to pray for each other or get focused on the day with each other. We then start with an hour of worship and prayer (8.05-9.00am) followed by study time (9.00-9.30am). Students have inductive bible study on Monday mornings from 9.30-12.15. After study time on Tuesday morning, the students meet with their intern followed by a class time as a whole school led by the directors. Current World Affairs (CWA) is offered on Wednesday morning whereas on Thursday and Friday mornings class time is used for teachings on different books or speakers come in.

Some whole Mondays are used for inductive bible study introductions.



We encourage the students to build relationships with each other or with people from the different ministries during lunch. Every other week approximately they have lunch with the pastors on Wednesday noon (12.30-1.30pm).

Monday through Friday Afternoons

Monday afternoons are reserved for Life groups where the students meet separately in Guys- and Girls-groups. On Tuesday and Thursday afternoons the students are involved in ministry projects for the local community. Wednesday afternoons can look very different: Arts practice, Practical classes, talking with the interns or self study. On Friday, the church and office building is cleaned and the service on Sunday is prepared. On Saturday afternoon some students might come in if in their evaluation form they didn't finish all their tasks at time or with the discipline needed (Weekend-Club).

Monday through Friday Evenings

On Monday evenings the students take care of the children of the guest parents. Wednesday or Sunday evenings are spent in the guest families. Sunday evening the student spends time with the guest parents to talk about the self-evaluation form. Normally the other evenings are used for self study or to relax.

Weekends

Saturdays mornings are times to bless the guest family. From 9-12am the students do their chores at the host families. But also through out the week student invest practically in their homes to support the family like any other family member. On Saturdays the students need to get up no later than 8am. To do the chores helps the students to grow into the family and to experience servant hood and stewardship.

Saturday afternoons are free unless the student has to serve on Weekend-Club.

Sundays are off and are lived as the Lord's Day. On Sunday mornings the student comes in with his guest parents and leaves with them after the church service. Students should get rest and be refreshed. Students stay in the guest families on Sundays.

Vacation

See Break requirements



VI. COURSE CURRICULUM

The Master's Commission is designed to develop in each student the spiritual maturity and character necessary to become servant-leaders. The students' relationships with the Lord will grow as they learn who He is, and who they are in light of a holy and loving God who is their Father. Through that they can love people and give their lives for God's plans in different areas.

We want to give God the opportunity to mould the student in all aspects of his life. Over all we are eager to see a Christ like life-style being established.

We try to balance the curriculum through putting an emphasis on the heart and character change of the student. But also his mind should be trained. God's word will become foundational for the student and his worldview on all spheres of life will be changed where needed. Everything has to have a practical output. Students will have lots of opportunities of putting things into practice. Practical, as well as academic and relational skills will develop.

The general course involves:

Topics	
Heart (Personality, Motivation)	Mind (Worldview, Paradigm)
Teachings/Books	SBS
• Intimate Relationship with God	• Inductive Bible Study
• Father heart of God	• Canon of Scripture
• The Power of the Holy Spirit	• History of Reformation
• Living a Life under the Cross and the Resurrection	CWA
• Discipleship through Fellowship	• Kingdom of God
• Life as a worshipper	• Biblical-christian worldview
• Intercession and prayer	• The Life of Daniel, Nehemiah, Esther
• The blessing of Authority	• Postmodernism
• Conflict resolution & Peacemaking	• Philosophies and Worldviews
• Servants change the World	• World religions
• Spiritual discernment & Warfare	• Biblical economics
• Purpose driven life	• Influence of the Media
• Relationship to the opposite sex	• The stress on the family
• Freedom from the chains of the Past	• Bioethics
• Missions and evangelism	



Practical skills		
Practical	Academic	Relational
<ul style="list-style-type: none"> • Handling finances 	<ul style="list-style-type: none"> • Memorize scripture verses per week 	<ul style="list-style-type: none"> • Conflict resolution
<ul style="list-style-type: none"> • Time management 	<ul style="list-style-type: none"> • Reading through the bible within a year 	<ul style="list-style-type: none"> • Communication skills
<ul style="list-style-type: none"> • Daily disciplines (order, punctuality) 	<ul style="list-style-type: none"> • Personal Bible study with written reports 	<ul style="list-style-type: none"> • Going through the DISG-test
<ul style="list-style-type: none"> • Daily serving 	<ul style="list-style-type: none"> • Prepare and present teachings 	<ul style="list-style-type: none"> • Breaking fear of men
<ul style="list-style-type: none"> • Practical living skills (cooking, ironing, basic car care, sports) 	<ul style="list-style-type: none"> • Lead class discussions 	<ul style="list-style-type: none"> • Get to know peoples from different denominations, cultures and countries
<ul style="list-style-type: none"> • Writing a mission statement 	<ul style="list-style-type: none"> • Writing essays 	<ul style="list-style-type: none"> • Giving testimonies on the streets and in churches
<ul style="list-style-type: none"> • Ministry opportunities (drama, arts, music) 	<ul style="list-style-type: none"> • Monthly tests 	<ul style="list-style-type: none"> • Getting in contact with people one doesn't know

Worship and prayer

The basic goal of the MC is the daily lived relationship of the students with Jesus Christ. The student comes into class refreshed and envisioned for the day because he met the Lord in his daily devotions. But also as a class, every morning, the students spend one hour in worship and prayer. We don't want to start any day without thanking God for his goodness and grace.

The goal is to give space to the Holy Spirit in the student's lives, so that they stay in Him the whole day. Worship is a time of training; the students learn to pray for others, to lead worship and to step out in the gifts of the Spirit.

Teaching

In the first weeks of the year, the pastors and the elders of Jahu teach in class. But also pastors from Kingdom Ministries International-churches, European Network of Transformation and speakers from Youth with a Mission share life-changing messages.



Later, the students are preparing chapters out of the books, they teach on those and lead discussions. More and more their teachings become interactive, pictorial, structured and captivating.

The following are among the books that will be studied over the twelve month period:

Partners in Prayer	by	John Maxwell
Bridal intercession	by	Gary Wiens
The God Chasers	by	Tommy Tenney
The Purpose Driven Life	by	Rick Warren
Under Cover	by	John Bevere
Victory in the Wilderness	by	John Bevere
Improving Your Serve	by	Charles Swindoll
The Three Battlegrounds	by	Francis Frangipane
The Peacemaker	by	Ken Sande
Covenant Relationships	by	Keith Intrater
Every man's battle	by	Stephan Arterburn
Every woman's battle	by	Shannon Ethridge
Discipling nations	by	Darrow Miller
How should we then live?	by	Francis Schaeffer
A Tale of Three Kings	by	Gene Edwards
The Calvary Road	by	Roy Hession
The Ancient Path	by	Norm Willis
Intercessory Prayer	by	Dutch Sheets
The Power of Crying Out	by	Bill Gothard
The Power of Brokenness	by	Don Nori
The Release of the Spirit	by	Watchman Nee
Holiness, Truth and the Presence of God	by	Francis Frangipane

The students have to write an essay on five to seven books they read in class with specific questions about how the book has impacted their lives.

Self Study

In one part of studying the students works on their own. They should expect the Holy Spirit to give keys for the understanding of the scripture and of books.

In that year the students read through the entire Bible and study it, as well as answer Daily Bible Reading (DBR) questions. They memorize about ten to twelve scriptures a week. There is also a monthly test that is based on the all of the teachings in class and specific themes from church for that month.



Current World Affairs

The purpose of CWA is to envision and equip informed sons and daughters to become World Changers and History Makers. The students will be trained to declare the transforming message of the Kingdom to individuals, families, cities, churches and nations. They will develop discernment into current ideologies and their impact on current world affairs, with the ability to apply biblical principles to issues which affect individuals and the nations.

Three class hours per week of teaching from subjects including: Worldviews, History of Western Civilization, Postmodernism, World Affairs, International relations, and Biblical World view expressed in Education, Economics and Media. The students will also read a large amount of source materials. In addition, students will publish a current affairs research paper, dealing with a social issue from both a secular and biblical perspective. Smaller assignments will be assigned to develop the ability to be active in the jurisdiction of civil government.

Inductive bible study

We closely co-operate with some bible teachers of the School of Biblical Studies (SBS) from the YWAM base in Wiler, Switzerland. On some Mondays, from 9.00-16.00, Heinz Zenger will teach about the inductive methods concerning different biblical books. On Monday mornings, the students' main focus is to learn the Inductive Bible Study and other selective topics which may include the formation of the Biblical Canon, the Reformation and general Church History.

Part of the Curriculum will include history of the Reformation in class and outside of class (in the form of field trips to different parts of Switzerland). Places that have been visited in the past by The Master's Commission include: Biel, Zurich, Geneva.

Group outreaches

The students of the Master's Commission realize that leadership means practical service to the body of Christ and to the community. The Master's Commission creates opportunities where the students are challenged in their servant hood and devotion and reach out to the local community with acts of love.

- **Elderly:** Students serve at Schössliheim Pieterlen and at the Cristal (elderly homes). This provides opportunity for students to develop a heart to interact with elderly people both in the community and in the church.
- **Passepartout:** Students serve at a local youth café, serving lunch, tutoring students in their studies and spending time with youth that drop in.
- **Salvation Army:** *Second-hand-store:* organize and sell used items for the benefit of the Salvation Army. *"Tischlein-Deck-Dich":* deliver cheap-priced food for foreigners and people in need.



- **Foundation Mother & Child:** Playing with kids from single moms in a special residential area where they stay for a specific time.

Ministry Tours

After months of training, the students have the possibility to practice what they've learned. For several weeks we visit churches and youth groups, support them practically, train them and do evangelistic outreaches with them. The God-given gifts of creativity of the students are displayed.

The Master's Commission goes on several short, local trips, one spring trip and one extended summer tour (ca. five to six weeks) during the year. The destination of these trips varies from year to year.

Serving in the Local Church

The Master's Commission supports the Jahu-Movement in different areas of Ministry:

- Schulkooperative Devotions (Wednesday Mornings)
- Sunday School (Sunday Mornings)
- Church Services & Classes (Sunday Mornings)
- Youth Meetings (Saturday Afternoons/Evenings)
- Worship Team (to be determined)
- Transforum (IBR-Conference of three days)
- Schulkooperative Project weeks (in May)
- Misc. Administration Support for Jahu, IBR and Schulkooperative

Practical Support of the church

- Weekly cleaning and maintenance of Jahu.
- Weekly arranging rooms for church service on Friday afternoon.
- Weekly prepare, serve and clean up the reception area.
- Working for people in the church with various needs.
- Childcare for women's meetings, for church leaders, for co-workers weekends and various other church gatherings.
- Serving at special events for Jahu, Schulkooperative Biel and meetings, symposiums and conferences of the IBR.

Practical Skills

Not only the right world view, a personal relationship with God and Biblical knowledge are important in a disciples life, but practical skills that aid in running a household, a church or a business by developing professional skills, as well. We cover areas such as: ironing & cleaning, cooking, finances, planning, communication skills (Power point presentations etc.), basic car maintenance and hospitality.



Drama & Arts

Our culture is a very strong visually oriented culture. Christ always spoke through visual aids. Music, song and drama have a strong influence over youth. We practice ministry pieces for our Mission Trips that will challenge the students' creative potential.

In December, the students will begin to train in the area of the arts. A few hours a week, the students will be instructed in both the biblical foundation for the arts as well as practical application. This will include, but is not limited to dance, drama, skits, songs, and mime. This time of training will increase in January as it is preparation for the spring and summer tour.

Weekends/camps/conferences

In order that the students, interns and directors get to know each other we organize a *Get-to-Know-Camp* in the beginning of the year. We share milestones of our lives, our conversion/baptism, our church, family and country backgrounds.

Over New Year we spend a whole week with the 7th-9th graders of the Schulkooperative, with the youth group and the young adults in the Alps for a exciting discipleship and ski/snowboard-camp with lots of fellowship, sports, worship, teaching and Holy Spirit.

The ladies depart for a wellness-weekend to study the person of Esther (beauty, character, calling), the gentlemen take off for a masculinity-weekend where they study the person of Nehemiah (man as a priest, worshipper and a king).

Through the Get-free-Weekend and the preparation for it (4 weeks before and after) as well as the follow-up God frees the students from wounds, sins and strongholds from the past.

The family camp in Fiesch over Pentecost is a get-together as a whole church. It is the biggest community time of the year. It is the event and the social time of the year. We focus on themes and mottos given by God. We get direction for the New Year and are made one in Him.

The Transforum is a large conference which groups people who want to become influencers for the Kingdom of God. It is the mission oriented week where we are equipped to put the Great Commission into practice in every area of life.

Special evenings

As an international school we want to discover the imprint and God's character of each of the student's cultures and nations represented. On special evenings we are going to eat specialties and having introduction to the mentality and specifics of the country.



Youth Group/Young adults

The students participate at the Youth group gatherings, camps and outreaches to the community. The goal is to make friends with the youth group and young adults in order to reach their generation.

Fundraising

The Master's Commission is financed on one hand by student tuitions, offerings and special contributions. On the other hand the students and interns from the European Union will participate at fundraising opportunities during three to five weeks. The international students are involved in work projects in- and outside the church.



VII. GUIDELINES FOR PERSONAL GROWTH

There will probably not be another year with the Lord like this. On one hand father in Heaven is longing to meet his sons and daughters like never before. He wants to shape the student's lives into the image He has made of them. He wants to build their character and share His good plans with them.

The students on the other hand give up many things to participate at the school because they are desperate to know God more, to love Him and to make Him known. They are hungry and thirsty for a change in their lives. They long for lasting transformation.

The students leave their families, their churches and their friends. Young men and women are ready to get out of their comfort zone and leave a secure life. They invest a whole year, all their energy and a large amount of money into the school. In one way or the other God tests their willingness to lay down their lives for Him in asking them to pay a price. Some have given up their boy- or girlfriend, some put on ice their dream to go on missions, some are laying down their ministry calling for the time of the school. We want to create an environment where God and nothing else can build the identity of the students. He wants to shake their lives so that the bad foundations crumble and the good stay firm so that the Lord can build on solid ground in their lives.

We want to see the students taking the maximum out of that year. As much as possible the "stumbling stones" should be taken out of the way. At the same time the student will be trained how to deal with wrong ways of building.

The following guidelines help to foster the personality of the student:

Participation, availability, punctuality

1. Students make the Master's Commission's year priority to all events and obligations. There are two breaks: over Christmas and in spring time.
The staff feels the responsibility to provide maximum opportunities for corporate growth and experience in the Master's Commission. If student miss these growth opportunities, they find themselves lacking significant events that lead to the benefit of one full year of the Master's Commission. Students and their families will need to plan on one year of consecration to the Lord. Permission of temporarily leave the Master's Commission may be granted for special occasions. It is understood that families do sometimes experience traumatic events and may need their son or daughter home for a brief time.
2. The student attends all Sunday church services, camps and weekends, Youth group and DG gatherings, conferences and any other Master's Commission and church event programmed.
The students will be saturated this year with the word, worship and fellowship.
3. Students sit in the designated Master's Commission area during church services.
On one hand The Master's Commission serves practically on Sunday mornings and the students have to be available for errands and services. On the other hand we want to reach out in worship collectively as we do during the week.



4. Students are expected to be 10 minutes early, for all meetings of the church and the youth group, 5 minutes early for Master's Commission meetings. During the day, punctuality for classes, service projects and daily activities is required.

Students want to be prepared for God speaking through these reunions and speakers and show respect towards the speaker by being on time.

5. They are equipped with notebook, bible and pen and don't talk to each other while a person is speaking.

Taking notes is a method to train one's memory and to structure and highlight what we learn.

6. Keep phone and e-mail (both together) to a maximum of thirty minutes a day. Students may talk to parents twice weekly for 30 minutes or 60 minutes once a week. They can call their families, relatives and friends outside the Master's Commission program on evenings and weekends.

It is not easy for the student to make another country and the guest family his new home for that specific time. Nevertheless the relationship between the student and the guest family can grow rapidly when the student decides to make the connection to the guest family his priority. For this reason having his mind too much back home with his family or friends or even been involved in processes can make it harder for the student to being rooted and for what God has for him.

Influence through new media

There is an unprecedented access of the Spirit of the World into our homes and our lives today: But only if we open the door to it. We think that for the time of the Master's Commission it is wise and healthy for the students to close these doors. For some there is no problem at all with internet, chatting, music and texting, whereas others reach a level dependency to it. During the year we are going to actively find God's wisdom on how to use these tools in a mature and godly way.

Distraction is one major problem in this generation. The time we are spending in a virtual reality and taken out from what we are doing is growing. One of the goals of this year is to be able to discern the voice of the Holy Spirit. It is easier for God to speak to us if we are not listening to other random voices all the time.

7. The students renounce to watching television and movies. There can be exceptions if the Host Family is inviting the student to watch a movie or TV. They can only watch movies with PG 0, 6 and 12 (white, yellow and green labels)/G,PG,PG13. For special evenings exceptions can be made by the Master's Commission director.

This is a year to saturate your mind with God's Word, making it sensitive to His prompting. Whatever is put into the mind affects the spirit.

8. Computer use will be under the discretion of the staff who assigns computers in the church building. They only can be used for writing essays, preparing teachings and for any other written task given by the staff.

During the day the students should grow in their relationship with each other and not vanish behind the computers. Lunch breaks are there to relax, go for a walk and to enjoy fellowship with each other.



9. Students can't bring their cell phone to the Master's Commission.

The students should be constantly available for God and what He wants to speak to them. Calls or texting during the day only leads to distraction from the important things of God. The students can of course be reached through our office in case of emergency.

10. Internet chatting is excluded during this year of growth in the Lord.

Chatting on the internet can have negative effects: wasting time, superficiality, wrong intimacy. Especially between male and females it creates an intimacy and closeness which can hinder the student to grow because of distraction and divided heart.

11. Students can't bring their Laptop or personal PC, they use the guest families computer.

The student read a lot of books and papers given to them and maybe he wants to read some other books. We want to train the student to be in the light with his internet searches. Internet is on one hand an extraordinary source of information. With internet on the other hand we are one click away from pornography, brutality, perversity of any kind.

12. Non-Christian music is not allowed during the first six months of the Master's Commission.

Music is God's gift of creativity to us. Nevertheless today music is played everywhere and at all times. Some can't be without it unless feeling alone or uneasy. It can be helpful for some students to reduce the amount of time spent to listening to music – non-christian, as well as Christian. There is great Christian music around today with high quality both in lyrics and in instrumental excellence. We want the students to discover inspired Christian composers and musicians. Music should lift up and nurture and not being a means of escaping the processes God has for the student. We are going to speak and discuss a lot about the effects and influence of music and learn how to use music wisely.

13. Disc-Man/I-Pods/MP3-Players are ok in your bed-room at the guest parents home but not in the Master's Commission setting.

The Master's Commission year is a very relational year. Relationships are basic tools by which God wants to train the students so many new things. Listening to music can isolate us from each other and we can adapt a "leave-me-alone"-attitude which is not fruitful. Of course there are times where the student needs time for himself. Then it is better not to stir up emotions through music.

Rest, health, hygiene

14. Sunday will be the student's day off and his Lords day.

We encourage students not to fill Sundays with activities but take a longer time with the Lord and get the physical and spiritual batteries being charged up.

15. Student planning to go out of town on the day off should inform the director or the delegated authority.

As a school we are responsible towards parents and churches to know about the whereabouts of the students at all times. Furthermore it is a good thing that the student trains himself in communication skills, to process and stay connected with his guest family and interns and getting inputs of people about his plans and activities.



16. Curfew during Master's Commission is at:
- | | |
|------------------------|----------|
| Sunday-Thursday nights | 11:00 PM |
| Friday, Saturday night | 12:00 PM |

Curfew is designed to insure a proper amount of rest so students will be ready for a full day's schedule. Furthermore the time with the Lord in the morning is key. It is even one of the most important disciplines to be learned during the year. The Master's Commission will be finished after one year. A fulfilled, intimate and refreshing exchange with the Lord is basic and for life. The student, the class and the program will go very far with students who make their 1:1-time with the Lord the highest priority. Students should sleep no less than 6 hours. Exceptionally the student can get up before 5am.

17. If for sickness or any other reason the student is unable to attend a daily session, please contact the director before 9.00am of the night before. If the sickness occurs over night, the student has to call the director before 7.15am.

It is good for the school to know if a student is sick so that we can pray for him, call him or write him a card. At the same time sickness is subdued to interpretation and a student sometimes can more feel overwhelmed with the process of transformation he is in, than his body actually being sick. Therefore it is helpful to speak about the reasons of the sickness and to decide on the phone if staying at home is really necessary.

18. Any type of commitment outside the Master's Commission by a student, for work or for pleasure, has to be approved ahead of time.

The emphasis of the year is the Lord and His ways. The students shouldn't be side-tracked. Any approval of this type will be subject to cancellation if it is in the best interest of the student and the Master's Commission. The staff will monitor activities in order to protect the student's health. Illness due to exhaustion can result from a student's schedule being overloaded with outside activities.

19. All doctor's appointments have to be pre-approved unless it is an emergency.

Running the school with many obligations towards the church, group outreaches etc. is easier if such appointments take place outside of the Master's Commission schedule.

20. Students are expected to practice basic personal hygiene.

Most of the time the students are around people and work with people. That's why deodorants are necessary. Regular changing of cloths is expected.

21. To help maintain good health, students are required to do regular exercise 2 times each week for 30 minutes. It is recommended to do these exercises with other classmates. Female students should not exercise outside in the evening alone.

Students spend a lot of time in a class-room setting. At the same time God is working on them which is physically, mentally and spiritually draining. Doing sports is just a wonderful way of changing your mind and getting refreshed.



Order, Sense of Otherness, Security

22. Students are responsible to keep the Master's Commission's classroom and their personal shelves clean and orderly at all times. The office is for staff use only.

The student should learn to be orderly and faithful in the little. They should grow in self-government and take action.

23. Students are asked to show respect by being quiet outside the classroom, especially in the floors and near the church offices.

The Master's Commission is only one of many other ministries in the building. We want to adapt to the environment and not the environment having to adapt.

24. It is very important that students make sure that all church doors and windows are locked and all lights are turned off when leaving the church premises, even if it is not Master's Commission rooms. Any lost key should be reported immediately. Doors should not be left propped open.

Lots of expensive and important hardware can be robbed easily if we don't prevent to it.

Miscellaneous

25. Students have always the right to make an appeal for different matters. Appeals have to be handed in to the director as early as possible but at least two days before the event.

Certain important family gatherings for special birthdays or marriages can receive a go.

26. Students are asked to refrain from roughhousing, coarse jesting, crass jokes, and negative sarcasm towards each other

27. It is the student's responsibility to complete and hand in assignments and requirements on time.

28. If a Host Family is going to be out of town at any time during the year (vacation, visits) , the student needs to contact a staff member. When necessary, we will secure housing. Female students can't stay alone with the house-dad and male students can't stay alone with the house-mom. Please contact us at least a week in advance when you learn about it.

Van, Bicycles

The insurance of the MC-van covers for damage caused to other vehicles and persons, but there are restrictions: students below age 25 pay 1000.- Swiss francs, students older than 25 pay 500.- Swiss francs. The student who is responsible pays the total of the damage of the other car.

The insurance of the MC-van doesn't cover damages caused to the van itself. The student responsible pays the total of the damage of our car.

29. Students with a driver's license can be asked by the staff to drive the MC-Van for car-pool, errands, special outings and tour.



30. Every student who is driving the MC-van has to pass an internal exam first to make sure that he drives safe, enjoyable and within Swiss traffic regulations.
31. The Master's Commission doesn't pay any fine. The student has to drive within speed limits, parking rules and any other regulations. If there is a fine the student has to pay for it.
32. Damages to the MC-van have to be reported instantly to the director.
33. The passengers also have to respect all traffic laws (including seatbelts, maximum of passengers in the car, etc).
34. The van must be emptied from all litter and personal belongings after each drive.
35. The driver has to fill out in detail the drivers' sheet and mark the reason for his drive.

Personal cars

36. Normally a student doesn't take his car with him because gas is expensive and parking lots are rare around the host families house.
37. Nevertheless the director and the student can come to the conclusion that it is ok for the student to use the car. But the terms of the use of the student of his car have to be determined.
38. Students' vehicles (bicycles, cars) have to be properly maintained, cleaned and insured.
39. If the Master's Commission uses regularly the student's car the student is reimbursed proportionally to the use.
40. Car repairs are not the responsibility of the Master's Commission.

Prayer, prophetic words

41. In The Master's Commission, students may give prophetic words to other students. If it is a serious word for another student that is about sin, repentance or if it touches other areas, the student should check with an intern first before the word is released.

If a student receives a word, in services or church meetings, he should speak to the leader of the meeting to check the word. They have to start a prophetic word with 'I feel', 'I think', or 'I believe.' All words have to be checked before they can be given. This is also the case if someone wants to release a word over one of the students.



Consequences

42. Students late for prayer, classes, services, or tasks or students not complying to one of the mentioned guidelines have to face consequences and are invited for additional work on Saturday afternoons (Weekend-Club).

Our actions have consequences: for us and for others, big or small, but they effect situations. We want to instill a sense of responsibility to the students for his actions and his shortcomings and train him ways how to overcome them.



VIII. GUIDELINES FOR LIVING ARRANGEMENTS

The students have the opportunity to grow into the family they live in. They become members of a new family. The students find a new home which will be a place of recovery in the midst of the full schedule and the constant communication with other students. The guest parents are excited to invest into the student's life. The children like to look up, to play and to learn from their new big brothers and sisters.

Whether they are living at home or with another family, we ask the students to keep in mind that it is a tremendous privilege to be there. Host Families sacrifice greatly in order to enable the students to dedicate themselves to God for one year. The student is asked to have a teachable spirit and develop sensitivity to how the home they are staying in functions. He should be considerate at all times. Home life is a far more accurate measure of one's growth in God than how one lives anywhere else.

Respect the wishes and authority of your hosts. Respect their rules and decisions. Finally, remember to pray for your hosts daily. You have such an opportunity to love and to be loved.

In that spirit, the student is asked to follow these guidelines:

1. Set aside at least one evening a week to meet with your guest family, preferably Sunday or Wednesday. God wants you to find the balance of both relationships: classmates and Host Families. Both are a priority. Communication is the key to finding that balance.
2. Students should write thank-you-cards from time to time to express their thankfulness for the Host Families investment and love.
3. Students will be waking up early each morning for classes, church, and work. They need to be very quiet in the morning to avoid disturbing family members who are sleeping.
4. Students need to be dressed at all times. A student may wear a robe if it is acceptable with their family. Otherwise, they must be fully dressed.
5. If you have a radio or stereo in your room, keep the volume down or use headphones. Don't use headphones in the presence of others.
6. If you are the last one to go to bed at night, be very quiet and make sure all lights, TV, etc., are turned off, and lock the doors.
7. Students need to help clean or do laundry, whether it is theirs or their host families. They are asked to set up a time with their host families when they can help with laundry, hanging clothes or ironing. This work is not part of their Saturday Chores.
8. When you see something that needs to be done, don't wait to be asked or put it off. Do it! Ask to participate in household chores like sweeping, vacuuming, dishes, yard work, etc. during the week.



9. Computer use will be under the discretion of the Host Family. It is mainly used for writing essays or teachings and for any other task given by the staff where a computer is needed. Of course you want to stay connected with your family and friends through e-mail. If the Host Family doesn't have an Internet connection students can use computers in the church building which are assigned to them by the staff.
10. If you will not be home for dinner, call your Host Family during lunch break, even better ahead of time and advise them of your schedule, especially changes. It is your responsibility to know and communicate your schedule to your Host Family. If you do not know, please ask the Leader of the Week.
11. Get prior approval from parents/hosts before inviting people over. Always ask in private, this is to allow the parent/host the opportunity to deny the request.
12. Students may not raid the refrigerator nor may they eat like it is their last meal. They need to be considerate. Food costs money, and most people have budgeted a certain amount for food. Leftovers are often used for another meal. Students may not eat anything without permission, unless advised differently by their hosts.
13. If you spill or make a mess, clean it up immediately.
14. If there is a legitimate need for a curfew extension, permission is given by the Master's Commission directors.
15. On your day off, please maintain a disciplined lifestyle of sleep.
16. Keep your room clean every day. Make your bed before you do anything else. Keep other areas of the home that you use clean at all times. Pick up around the house wherever you see the need. Ask for particular ways to bless your Host Family.
17. Monday nights are set aside to baby-sit for Host Families or congregation meetings.
18. In addition to daily small chores, Saturday from 9-12am is designated for home chores assigned by your family. If there is a change in the schedule, the MC-leadership will propose another time to complete these.
19. Recognize that electricity, water, gas, etc., is expensive. Use it wisely.
20. Students may not ask their families for rides. They need to use their carpools.
21. Lunch is prepared by the student, except the Host Family prefers another way.



22. The Host Family only covers the cost for housing and food. The student pays for personal items with his monthly allowance. If you borrow money from your Host Family, be sure to give it back the next day. If it's regularly, (car, phone, internet, office material, etc) pay all together.

23. The students can't drink alcohol. Exceptions can be made if the student is invited to drink with the Host Family. Any consuming of alcohol should not be excessive. If the student's view about alcohol is negative, the Host Family should respect that. No drinking of alcohol outside of the guest family.



IX. DRESS GUIDELINES

The Master's Commission students are ministers representing Jesus Christ. All dress should reflect Him and not a certain look. Young men are asked to wear clothing that displays masculinity; young women are asked to wear clothing that displays femininity. Dress reflects the condition of the heart. The students are asked to dress in a way which reflects honor to the Lord and each other.

Dress for Sunday Church: Jeans are not acceptable for Sunday. We ask the student men to wear nice trousers and a dress shirt. Ties are welcomed. The ladies are asked to dress up and encouraged to wear skirts.

Class Times & Church Meetings: Neat-Casual attire is acceptable. No faded jeans or training pants. Shorts are allowed for class times in summer, but must have belt loops and a belt.

Outreaches: Work clothes. Please have clothes appropriate for the task you will be doing (painting, cleaning, exercising, etc.). Make sure that you always have your work clothes with you. They need to be clean.

Ladies: Young ladies are asked to wear clothes that display femininity. For shirts, you are asked to not have shirts with low necklines. If there is question please see the directors before wearing the shirt to class. The straps on your shirts must be at least 5 cm. Skirts must also be knee-length. We also ask the all clothing not be too tight. For the summer months we ask that the ladies to wear modest bathing suits or bikinis. Please wear a t-shirt after swimming.

Men: Men are asked to wear clothes that display masculinity, not 'macho-ness'. If you would like to wear a cut-off (sleeveless) shirt, it must be cut off at the shoulder and the cut must not be too big. Men have to be shaven every day.

In General:

- Both men and women are asked to wear undershirts long enough to cover their back if they bend. In summer undershirts are not necessary if T-shirt is long enough.
- No hats in buildings or classroom allowed.
- No T-shirts with messages that promote rock groups, alcohol, tobacco or any other questionable life-style.
- Wear shoes at all times.
- Avoid hairstyles that draw exaggerated attention to yourself. If there are any questions about this dress code, please contact the directors.
- Piercing has to be discussed with the directors.



X. MEDICAL AND LIABILITY POLICY

A. Health insurance

Health care in Switzerland is of high quality but also very expensive. We advice you to make major check-up's before the Master's Commission starts.

- Students are responsible for their own health care expenses while they are in The Master's Commission. The health insurance is compulsory in Switzerland. You need to contract for a health insurance if you don't have an insurance yet. We can help the student in that procedure.
- Restrictive health conditions need to be communicated to the staff upon turning in application.
- If a student has any medical problems or chronic conditions, it is strongly suggested that they are under the care of a local doctor.
- We request that all major dental work be done before the beginning of the Master's Commission.
- Health car for long-standing health conditions need to be completed before entrance into the Master's Commission.
- Doctor's appointments for treatment for any non-emergency conditions have to be pre-approved by the director.

B. Liability insurance

It happens that we break things involuntarily or because we weren't careful enough. We feel sorry. In these cases it is very important to be proactive and inform the owner right away. The student should own the responsibility for the damage either by repairing or replacing the item. He shouldn't walk away and hope nobody discovers it.

- Students are responsible for their own liability insurance in case that they brake or damage anyone's property.
- The student is expected to inform the guest parents when he breaks something in the household. He should do everything mend to the damage (repair the damage, replace the item).
- The student has to inform the director when he brakes anything in the Master's Commission environment or during mandated missions (group outreaches). He should to mend to the damage (repair the damage, replace the item).
- The use of cars (guest family etc.) is at the own risk of the student. In Switzerland contracting an insurance to use someone's car is only for exceptional use of the car. Regular use of the same car can't be covered.



XI. RELATIONSHIP GUIDELINES

These guidelines are to protect and strengthen your relationship with the Lord and to protect your integrity as a disciple. It is first and foremost a year you set aside for the Lord. You want to know Him so much more. This is the reason why you came to do the Master's Commission. This relationship should become your utmost and only love-relationship.

You don't want your heart to be directed to the other gender and therefore being distracted from the Love of the Father. One of the biggest threats to that essential relationship is an inappropriate and untimely relationship to members of the opposite sex. The students are in an age where they could start a relationship. But God called them to get to know and love on him and to build a special relationship to the other gender only after the MC-year.

We want the students to learn how to build great and pure relationships towards the other gender. They will learn a lot about the differences and similarities of the genders and how males and females think, talk and act. The interaction between male and females should be done in terms of respect and courtesy.

In this spirit we need the students to comply with the following guidelines:

1. Students don't date each other (or anybody else inside and outside the Master's Commission) in any way during that year: A "date" is when two people of the opposite sex
 - arrange to be together, either alone or in a group setting or virtually through internet (e-mail, chat-rooms etc.), inside or outside the Master's Commission, during class or in leisure time
 - verbally or non-verbally show a special interest towards each other (exclusive behavior or tasks, flirting, improper jokes)
 - search opportunities for physical contact (intended little fights etc).
2. The proper time for guys and girls to be together is in an official group setting, such as class times, church services, approved church functions, approved Master's Commission social gatherings, scheduled times of ministry, and other times appointed by the Master's Commission directors.
3. Students don't share feelings with each other. Feelings for each other may arise during the year. They are not the problem. The problem occurs when they are shown to each other instead of being processed with mentors.
4. The affection shown to any one member of The Master's Commission is expected to be the same as that shown to everyone else in the group.
5. Students need to stay transparent with the directors and his intern about the topic. The students can talk to the intern first without giving names. Then it is just great to have one of the directors in for prayer and help who can define the ways of treating the subject. This is definitely a topic where help, prayer and wisdom are needed. When feelings come up then it is time to lay them on the altar during a prayer-time.



6. There will be no guy-girl pairing off while in group settings. (Church services, Master's Commission daily routines, banquets, rallies, youth activities, leisure time etc.).
7. There will be no riding together alone unless previously approved by the Master's Commission directors.
8. There will be no meeting at either Host Family home at any time.
9. One on one talks are done in public. Doors stay open when male or female need to have a conversation with each other (students with students, interns, directors, and people from outside MC).
10. Under the guidance of a leader, students may pray for and minister to those of the same gender only, unless in a group (even then they need to be under covering and use discretion).
11. Phone conversation or e-mails should only include communication on necessary information.
12. Only groups with an unequal guy-girl ratio are permitted.
13. We greet each other with side-hugs.
14. These guidelines apply also to pre-existing relationships.
15. It is not impossible for students to attend the school who are already in a special relationship or in a courtship process covered by mentors. In this case the directors, together with mentors and parents, define the guidelines for a limited relationship during the course of the year.

XII. AGREEMENT TO RETURN TO HOME CHURCH

One main focus of the Master's Commission is to stir up in the student's lives a true love for the local church and community. The students will be equipped to serve their own local church and the community after. We strongly encourage each MC graduate to draw near to their pastor's side as they return to the local church to become their armor bearer, co-workers or even leaders in their community.

The policy of The Master's Commission Jahu with regard to any individual, who comes into the program from a church body other than Jahu Church, is to assure that at the end of The Master's Commission year of training the person will return to his or her home church body unless approval is given by his/her parents and pastor. Students re-establish their commitment to his home-church and its ministries.

The exception to this policy would be in the event that the student, parents, and pastor wish to release the student for one more year of Internship with The Master's Commission Jahu or some other extenuating circumstances out of the control of The Master's Commission.



XIII. BREAK REQUIREMENTS

Two breaks are scheduled during the year; Christmas and Spring Break. Normally students spend them back in their natural families' homes to reconnect to their parents and siblings as well as with the friends and pastors from church. The student has an excellent opportunity to share about the personal growth in his life and to define the further transformation process for the months to come. It is good to start talking about the time after the Master's Commission, whether it is going for studies or entering into the professional world. For sure the church would like to hear about the life changes which took place.

However, we recognize that in some rare instances it's not in the student's best interest to have extended time away from the Master's Commission. In some rare cases it would be a benefit for the students to remain here during their break. We will evaluate each student's situation and give a recommendation.

In fact it is not a break, it is a test. The way students overcome challenges and face problems and the way they continue a lifestyle of a disciple shows them how mature they are to succeed or not succeed after the Master's Commission. Take that time as a lesson for further growth.

In General

- You are not on a break from God. You are on a break from the 'normal' MC Schedule. Continue to have daily devotions.
- Don't "let down" in the spirit! Stay on your game, focused on the Lord, pushing forward. It is not a break from growing in God ("If you don't use it you lose it").
- It is a time of rest and of restoration of your physical and spiritual batteries.
- It is a time to connect. Connecting with your natural family or with your host family is key.
- Strategize with your intern how you will handle difficult situations. Decide ahead of time with whom you should spend time with. Plan ahead of time what you will do if you are faced with something that is a potential trap for you like old friends for example. Stay away of circumstances, events where you have a tendency to fall into sin. Flee them!
- Name three challenges which you will be confronted with in this break and grow in overcoming them.
- Grow in sharing your processes, in serving at home, in showing respect towards your parents and fighting lies through proclaiming God's truths over your life.



Practicals

- Notify the director of vacation plans before they are finalized.
- No singles or small groups staying alone without prior permission.
- All daily MC-requirements are still in effect for each week: Time log, journal, daily bible reading questions, two memory verses, time with the Lord, exercise and budget sheet.
- The forms not required: Weekend-Club Form, Personal Outreach and Group Outreach.
- The daily curfew is one hour later: 12pm. You can have one night in the vacation when you can stay up until 2 am.
- Limit the amount of movies that you watch during your break to three. These must be with the family and at their suggestion, like usual (PG 12, yellow and green ok, no blue and red label).
- No TV viewing policy is still in effect.
- Alcohol at home with your family and only if it is offered, is ok, in a modest amount; not at a party.
- One host family form for the two week (also for parents) is required.
- Contact your intern once over the break for encouragement and prayer.
- Written material or reading assignments will be assigned before the breaks.

XIV. VISITORS POLICY

The Master's Commission is a one year Discipleship Course. As such, the commitment the student makes is for one year. We do like to welcome visitors throughout the year, but the highest priority by the student has to be towards the Master's Commission.

So that we can make sure that the interests of the staff, students and/or guests are being considered, we ask that before the student and his parents make plans to have visitors come to Switzerland that you submit an appeal to the director. The director will evaluate the schedule and any other factors that he feels relevant and will decide on whether or not it would be beneficial to have visitors at that time.

The Master's Commission should always be informed of friends or family that would like to come and visit their student throughout the year. We do strongly recommend that visitors would come during breaks (winter or spring) or for weekends as this usually is an easier time to give as free time. If visitors are here during class time, we do ask that they would participate in all aspects of the school (i.e. class times, etc). This would be an excellent opportunity for them to see and experience what the MC is like, firsthand.



XV. FINANCIAL POLICY SHEET

Student tuition (due 1st of September):

The total of the student tuition (7,400 CHF Swiss Students, 7'600 CHF International Students) has to be paid by 1st of September by bank wire (see below). If for special circumstances it is not possible for the student to pay the full amount, we can convene a prolongation of the payment and subdivide it. Scholarship for students from Central American, African or Asian states can be requested at the Master's Commission. The Leaders of the school will decide, whether or not a scholarship can and should be granted and if so, what amount will be considered.

In either ways we ask the student to pay promptly and without delay as the Master's Commission has financial obligations.

Tour money (due 15th of April of the following year):

The exact amount to be paid for the spring and summer tour depends on the length of both tours and the number or locations we head to. The student should save at least 2,000 Swiss francs.

All fees are payable in Swiss Francs only and not in any other currency. All prices quoted are in the Swiss Francs (CHF).

Item	Description	Due Date	Amount
Application Fee	This is to be sent in with your application and is non-refundable.	Date of application	100
Tuition	This covers all curriculum costs and most of your school supplies. This also covers School of Biblical Studies (SBS), our class picture, diploma and MC ring.	Sept. 1	5,800
Monthly Allowance	This money is turned into the MC office and is returned to the students every month (12x125.- =1,500). This will be used for transportation and personal needs.	Sept. 1	1,500
Total Swiss Student tuition	Due on	Sept. 1	7,400
Immigration office costs	For non-Swiss-students-only: Once the international student arrives in Switzerland he has to pay entrance and administration fees for his Swiss-B-Identity-Card	Sept. 1	200
Total International Student tuition	Due on	Sept. 1	7,600
Spring & Summer Ministry Tours	The costs vary from 1,500-2,000 depending on where the tours lead us. 2,000 should be in a personal account available before the school starts. Part of this amount can also be earned throughout the months before the first ministry tour.	April 15	2,000
Uniforms	This cost is still to be determined, but is about 200.	April 15	200
Total Master's Commission year	Including Application Fee, Tuition, Monthly Support, Ministry Tours, Uniforms, & Emergency Medical		9600



Total Master's Commission year	<i>For non-Swiss-students-only:</i> Including Application Fee, Tuition, Monthly Support, Ministry Tours, Uniforms, & Emergency Medical		9,800
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Refunds:

A partial refund may be granted if a student does not complete a full year in the Master's Commission. The amount refunded during the initial two weeks is 80% of the total fees. During the third, fourth, and fifth weeks after induction, the refund decreases to 70% of the total fees. During the sixth and seventh weeks, the refund decreases to 60% of the total fees. Finally, the amount refunded will decrease to 40% of total fees during the eighth and ninth weeks.

After the ninth week, if a student chooses not to complete the year, there will be no refund.

Bank Information:

Bank address	UBS AG Biel, Postfach, 2501 Biel
Account number	272-508511.41N
Account Owner	Verein Jahu, Portstrasse 28, 2503 Biel
Section	„Master's Commission“
Post account of Bank:	80-2-2
Client-number	272-508511
IBAN	CH50 0027 2272 5085 1141 N
SWIFT	UBSWCHZH80A



XVI. PACKING LIST

Below, you find a list of items to take with you. Please take all the necessary items with you. Some won't be able to return back to their countries.

Students from the Jahu-Church and from Switzerland should pack entirely and not have to return back home to get the items who were forgotten.

Items	packed?	Items	packed?
Clothing		General	
Shoes / slippers / tennis shoes / dress shoes		valid passport	
socks black / white / fine		valid driver's licence	
underpants		alarm clock (battery operated)	
undershirts (long)		headphones for translation	
Shorts		watch	
jeans / pants / khakis		medical & liability insurance info	
bathing costume		bible (NIV, KJ)	
Sweatshirt / light weight jacket / winter jacket		Notebook	
Jammies		Journal	
work clothes / work shoes or boots / work gloves		writing utensils (pens, markers etc.)	
t-shirts (no sleeveless for men, no low necklines for women), polo-shirts		day planner/agenda	
nice-casual outfits		water bottle (able to hold 1 liter)	
Belts		dictionary	
nice trousers (for men)		photos of family/friends/pastors	
dress shirts (for men)		church bulletin/church newsletter/missionstatements	
training pants		recipee from your country	
ties (for men)		Item / clothing of your country	
skirts knee-long (for ladies)		list of seven goals	
extremely nice clothes for graduation		Rick Warren book	
Pijamas		Suggested items	
raincoat / raindress		Books / Christian CD's	
winter clothes – pullovers, scarves, gloves, etc.		Sun hat	
ski- snowboard-equipment		cough drops / mints	
Personal		vitamins	
lotion / sunscreen		stamps / addresses	
hair care stuff		odor-eaters or foot powder	
shaving cream, razor		aloe vera	
toothpaste/toothbrush		sunglasses / suncream	
glasses / contact stuff		Chapstick	
make-up		ear plugs	
soap / shampoo		safety pins	
Deoderant		hand sanitizer / wipes	



Items	packed?	Items	packed?
Toileteries		mini sewing kit	
bug spray		spending money	
feminine products		Band-aids	
medication / prescription		Flashlight	
bath towel / washcloth		Batteries	
Luggage / boxes		camera / film	
suitcase		individual laundry soap	
sleeping bag / pillow		mesh laundry bag	
smaller bag for uniform			
school bag			
air mattress			
lunch box and food containers (labeled with student's name)			